

APPLICATION FORM FOR THE POST OF CEO&MD, ISPRL [THROUGH PROPER CHANNEL]

(Note: Any column left blank will make the application incomplete and liable for rejection.)

1. Name of the post applied for: _____
2. (a) Name (as per official records) _____
- (b) Designation of the Applicant (in full) _____
- (c) Category as per Employment Status:- _____
3. Address for communication _____
- 4.. Telephone No: Office _____ Residence _____ FAX No. _____
- Mobile No. _____ E-Mail address _____
5. Date of Birth _____ Age as on _____
6. Minimum Eligibility criteria:

	As per job description	Possessed by the officer
Educational/ professional qualifications (alongwith the name of Institutions)	Essential : Engineering Graduate with first class from a recognized University/Institution.	
	Desirable: Persons having higher qualification in Engineering or MBA qualification will be preferred.	
Min Eligibility Grade/Pay Scale	Officer of CPSU of the rank, one level below ED Grade/pay scale i.e. in the scale of pay of Rs.51300-73000 of Schedule "A" PSU OR Officers of Central Govt/All India Services holding a post not below the rank of Director or equivalent in the pay scale of (₹37,400-67,000 + Grade Pay-₹8700/-PB 4 or equivalent) OR Candidate should possess at least 16 years of post-qualification experience in any organization of repute and must fulfill each of the following criteria – i) Executives working in companies where the annual turnover is in excess of Rs. 50 Crores. ii) Executives working at Board level position or non-Board level position reporting directly to the Board i.e. one level below Board. iii) Executives working in private companies listed on Stock Exchange.	
Experience	Essential: A minimum experience of 16 years in refineries / petrochemicals / pipelines / underground storage installations/ gas processing/ offshore & onshore exploration, having adequate exposure in the implementation of large oil & gas installations OR a minimum experience of 16 years in Government in field (s) of management, planning, execution and monitoring of operations or implementation of large projects and having exposure in oil and gas sector.	

7. Details of Employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient):-

Sl. No.	Designation, and place of posting	Organization	From	To	Grade, scale of pay and basic pay	Nature of experience
1.						
2.						
3.						
4						
5						

7(a). Details of experience relevant for the post and job description, out of 7 above:

Sl. No.	Designation, and place of posting	Organization	From	To	Pay scale	Nature of experience
1.						
2.						
3						
4						

Note : 1. You may attach a write up, if you wish, **not exceeding two pages**, in support of your candidature.

2. Full form of all abbreviations used while making entries in the application form should be suitably explained i.e in footnotes or a separate attachment.

8 (A) Do you hold lien in any other organization other than where currently working? Yes/ No

If yes:

- a) name of the organization in which the lien is held :-
- b) date from which the lien is held :-

(B) Are you on deputation?

Yes/ No

If yes:, date from which you have been on deputation:

(C) Additional details about present employment (Please state whether working under indicating the name of your employment)

- i. PSU
- ii. Central Govt. / All India Services
- iii. Private Sector

9 (a) Whether any punishment awarded to the applicant during the last 10

Yes/No

years. If yes, the details thereof

(b) Whether any action or inquiry is going on against him as far as his knowledge goes.

Yes No

If yes, the details thereof

CERTIFICATE

I certify that the details furnished by me in paras 1 to 9 are true to the best of my knowledge and belief.

UNDERTAKING

If selected, I hereby undertake to join the post

Date:

(Name and Signature of the applicant)

COUNTER SIGNED

Signature & Designation of the
Competent Forwarding Authority with
Telephone no. & Office Seal.

Annexure-II

(Certificate to be Furnished by The Employer/Head of Office/Forwarding Authority)

Certified that the particulars furnished by _____ are correct and he/she possesses educational qualifications and experience mentioned in the vacancy circular.

2. Also certified that:-

i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____

ii. His/Her integrity is certified.

iii. His/Her ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary to the Government of India or above/Competent Authority in case of a PSU, are enclosed.

iv. No major/minor penalty has been imposed on him/her during the last 10 years*

v. A list of major/minor penalties imposed on him/her during the last 10 years is enclosed*.

vi. Vigilance Profile is enclosed

vii. This Organization has no objection to relieve him/her in case of his/her selection to the post(s) applied for.

Signature :
Name & Designation:
Telephone No. :
Fax No. :
Office Seal :

Place:

Dated:

List of enclosure:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

(*Strike out which is not applicable.)