

ISPRL/VSP/PR-08/18-19/T01/L/18-XX

Date: 11.04.18

To

XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

Subject: Invitation to participate in the bid for “Supply, Installation, Testing of Video Conferencing Solutions” at Indian Strategic Petroleum Reserves Limited, Visakhapatnam-530005.

Indian Strategic Petroleum Reserves Limited (ISPRL) is a wholly owned subsidiary of OI DB, under the Ministry of Petroleum & Natural Gas, Government of India. ISPRL has its Strategic Crude Oil Storage cavern facility at Lova Garden, Behind Hindustan Shipyard Limited, Gandhigram (P.O), Visakhapatnam -530005.

For the above ISPRL Strategic Crude Oil Storage Cavern facility, we invite your most competitive bid for the subject services as per the enclosed terms and conditions in the e-Tender being published on our Web-site www.isprlindia.com/tenders.asp.

The job scope includes supply, installation, testing, commissioning and extending Guarantee for three years from the date of commissioning the Video Conferencing system with display unit and other accessories.

It is requested to go through the uploaded tender documents (22 pages).

Tender Receiving Authority	Dy. General Manager, Indian Strategic Petroleum Reserves Ltd , Behind HSL Fabrication Yard, Lova Gardens, Visakhapatnam – 530005 Tel Number: 0891- 2868000/4; E mail: altidivakar@isprlindia.com
Last Date, Time and Location for Submission of duly filled Tender documents	01.05.2018 before 1300 Hrs. Location: Tender to be dropped in the Tender box provided at the Office of Indian Strategic Petroleum Reserves Ltd., Behind HSL Fabrication Yard, Lova Garden, Visakhapatnam – 530005 or you can send through Post/Courier so that they can reach us before last date and time.
Date and time of opening of Tender (Technical Bid)	15:00 hrs. on 01.05.2018 You are requested to be present at the time of tender opening or may depute your representative to witness tender opening with an authorization letter.
Earnest Money Deposit (EMD)	Rs.5,000/- (Rupees Five Thousand Only) by way of Demand Draft in favor of M/s. Indian Strategic Petroleum Reserves Ltd, payable at Visakhapatnam from any Nationalized / Scheduled Bank (other than Co-operative bank).

	The DD is required to be submitted in a separate envelop superscribing the cover “Supply, Installation, Testing of Video Conferencing Solutions” and should be submitted along with the Tender Document. The tenders received without the EMD or an invalid form of DD, it will be summarily be rejected without any notice.
Note: NSIC / MSME registered parties, Central / State PSUs (Need to submit the proof showing tenderer is registered with Central / State PSUs / NSIC / MSME for similar nature of jobs) are exempted from payment of EMD	
Period of Work	The work to be completed within 14 days from date of acceptance of LOI
Price bids of only technically qualified bidders will be opened under intimation to you.	

For any clarification please contact our Office between 0900 Hrs to 1700 Hrs on any working day.

You are advised to submit the Tender in an Envelope containing the following **Three** envelops in it.

- a) First Envelop superscribing “EMD for the jobs related to Supply, Installation, Testing of Video Conferencing Solutions” at ISPRL, Visakhapatnam”.
- b) Second Envelop superscribing “Part – I containing Annexure – I, II, III and Bill of Material” containing the format as mentioned under in Tender Document.
- c) Third Envelop superscribing “Price Bid” containing the Annexure - IV, i.e., Schedule of Rates (SOR).

- ❖ The bidding document is a non-transferrable document that shall not be transferred to any other agency.
- ❖ All the tender documents are to be signed and stamped.
- ❖ The tender issuing authority reserves the right to reject any or all of the offers received or any part of the tender without assigning any reason.
- ❖ Telex/Telegram/Fax/E-Mail/Physical form offers shall not be accepted.
- ❖ Tendering can be abandoned without assigning any reason. No compensation shall be payable for the efforts made by the bidder.
- ❖ Any legal dispute shall be within the jurisdiction of Delhi District Court.

Thanking you.

Yours faithfully

For Indian Strategic Petroleum Reserves Ltd.

K.V.RAO

Deputy General Manager – ISPRL, Visakhapatnam